Nova Scotia
Community College

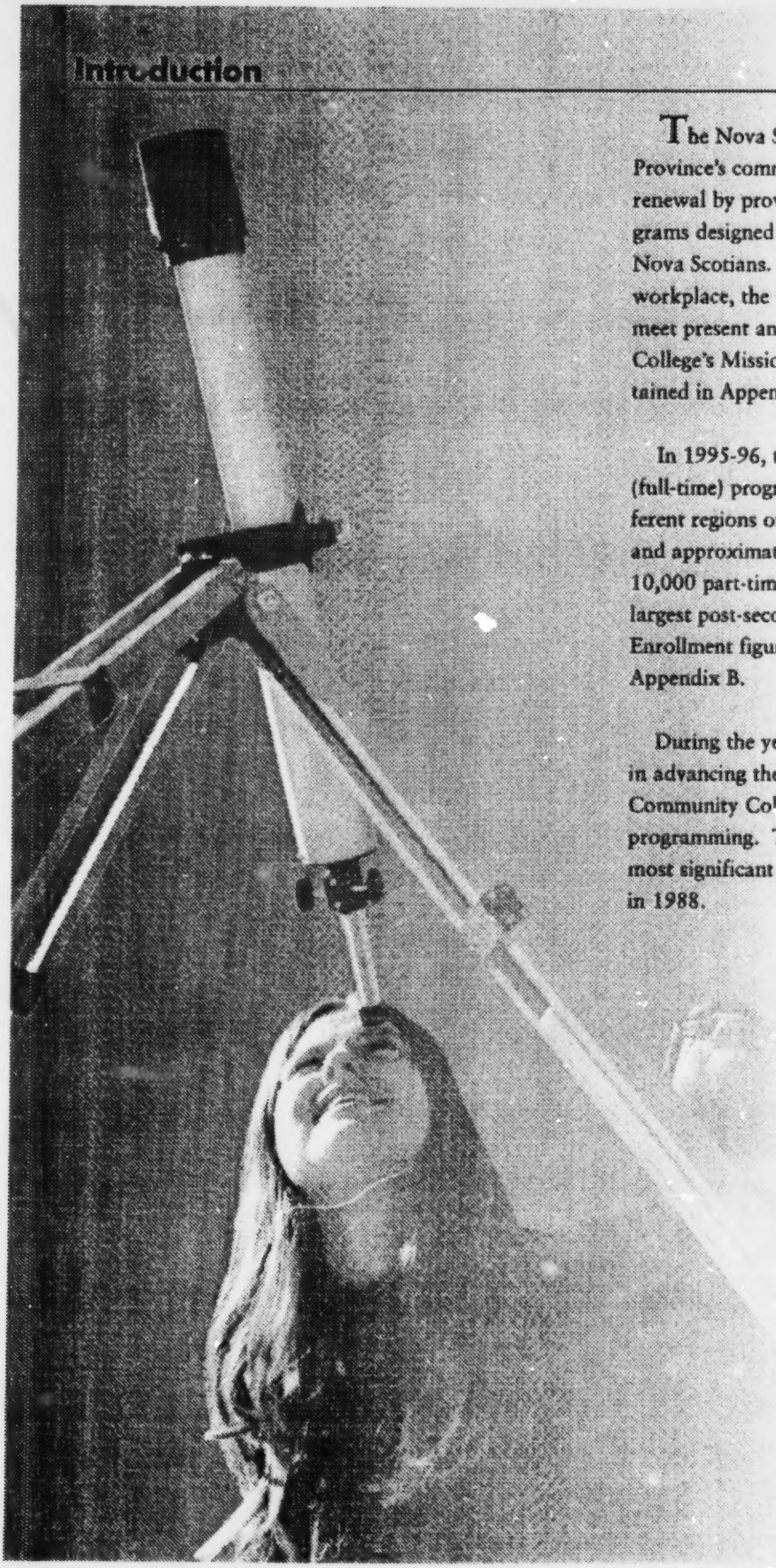
ANNUAL REPORT
1995-1996

101-00328/

Annual Report
95-96

Message from the President

Introduction



The Nova Scotia Community College supports the Province's commitment to education and economic renewal by providing educational and training programs designed to meet the lifelong learning needs of Nova Scotians. With an emphasis on training for the workplace, the College offers programs designed to meet present and future labour market needs. The College's Mission Statement and Objectives are contained in Appendix A.

In 1995-96, the College offered more than 130 core (full-time) programs at 14 campuses located in the different regions of the province. With a staff of 1,000 and approximately 7,000 full-time students and 10,000 part-time students, the College is the second largest post-secondary institution in Nova Scotia. Enrollment figures by campus are contained in Appendix B.

During the year, substantial progress was achieved in advancing the renewal of the Nova Scotia Community College, particularly in administration and programming. These developments were among the most significant since the establishment of the College in 1988.

Programming

The Nova Scotia Community College offers more than 130 core programs in a number of occupational and academic areas including: Academic, Applied Arts and Communication, Business, Computer, Construction and Related, Electrical and Electronics, Geographic Sciences, Health and Human Services, Hospitality and Tourism, Industrial Trades and Technologies, Natural Resources. In addition, campuses also provide a range of continuing education and extension courses for Nova Scotians wishing to pursue learning and personal development activities on a part-time basis.

A comprehensive annual cycle of formal program assessment and new program development was introduced by the College during the last year, and 173 existing program sections were reviewed and a number of sections of redundant and/or obsolete programming were suspended.

The 1995-96 year marked the second phase of the program renewal process. The outcome of this year's review included the introduction of 13 new programs offered at various campuses across the province. In addition, a number of existing programs were offered at additional campuses. With the expansion of existing programs and the introduction new programs, the College was able to offer admission to approximately 500 additional students.

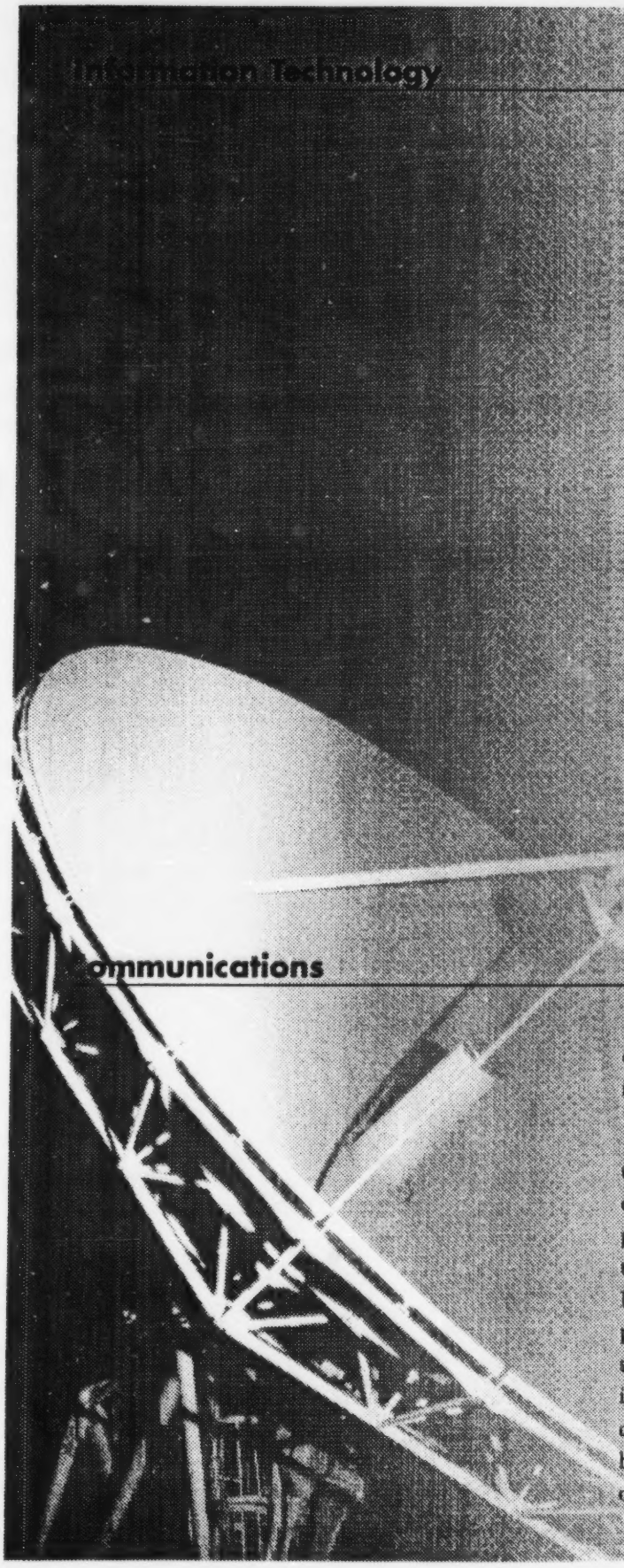
Administration

During the year a number of executive and other appointments were filled at the central office and campus levels. The appointments were designed to strengthen both the administration of the College in its responsiveness in the delivery of programs and customized training initiatives.

Senior staff appointments included:
Coordinator, Communications
Secretary to the Board
Curriculum Consultants (3)

Senior staff campus appointments:
Principal - Marconi Campus
Principal - Strait Area Campus
Vice Principal- I W Akerley Campus
Vice Principal- Marconi Campus
Principal - Cumberland Campus
Principal - Lunenberg Campus

Information Technology



The NSCC has more than 3,000 computers supporting it's Academic programs. This represents better than one computer for every 3 students, illustrating the college's commitment to technology education. The majority of these computers are PC class machines (386, 486, and Pentium models) with between 150 and 200 PowerMacs.

The NSCC is a member of EDnet, the Nova Scotia Department of Education's WAN (wide-area-network) which is linked to the global Internet. Each campus has a 56Kbs full time link to the WAN and thus to the Internet.

Employment in the next millennium will require familiarity with Information Technology. This presents a challenge for people entering the workforce as well as those currently working. A goal of the NSCC is to provide every student, with access to computing technology and the Internet as a critical step towards preparing Nova Scotians to meet the challenges of the future labor market.

The NSCC continues to explore opportunities associated with offering courses through Distance Education and increasing public access to the Internet.

Communications

Throughout the year, initiatives were carried out to ensure that communications activities met the needs of internal and external stakeholders.

Communications activities were carried out at both the campus and central office levels. Initiatives included: print and broadcast advertising, including program promotion and personnel recruitment; production of the NSCC Annual Report, the College Calendar, the NSCC quarterly Newsletter; campus brochures and program flyers; displays at conferences and trade shows; publicity, including news releases and media interviews; open houses at the campuses, support for community projects and presentations to business/industry, community development and other organizations.

Initiatives/Special Projects

A number of projects were carried out at both the campus level, and the central office level. These include:

- Successfully filled a number of key staff positions at the central office and campus levels, strengthening the administration of the College.
- Continued the process of program renewal and new program development and a more effective delivery of programs and customized training initiatives across the College.
- Continued work on the implementation plan for self-governance in 1996; the plan includes the structure and authority of a Board of Governors and the administrative and organizational requirement of a self governing college.
- Introduced 15 new programs in September 1995; continued work on development of new programs for introduction in 1996.
- Significantly increased the number and range of clients of customized training.
- Produced a number of publications outlining College programs, activities and developments, including an updated College Calendar, an Annual Report, and a quarterly NSCC Newsletter.

International Activity

International projects for the college provide opportunity for both faculty and students to benefit from working within a global context. In the past, the College has had numerous international projects and has welcomed international students to our programs. The participation of the College in international programs is primarily through the Association of Canadian Community Colleges (ACCC).

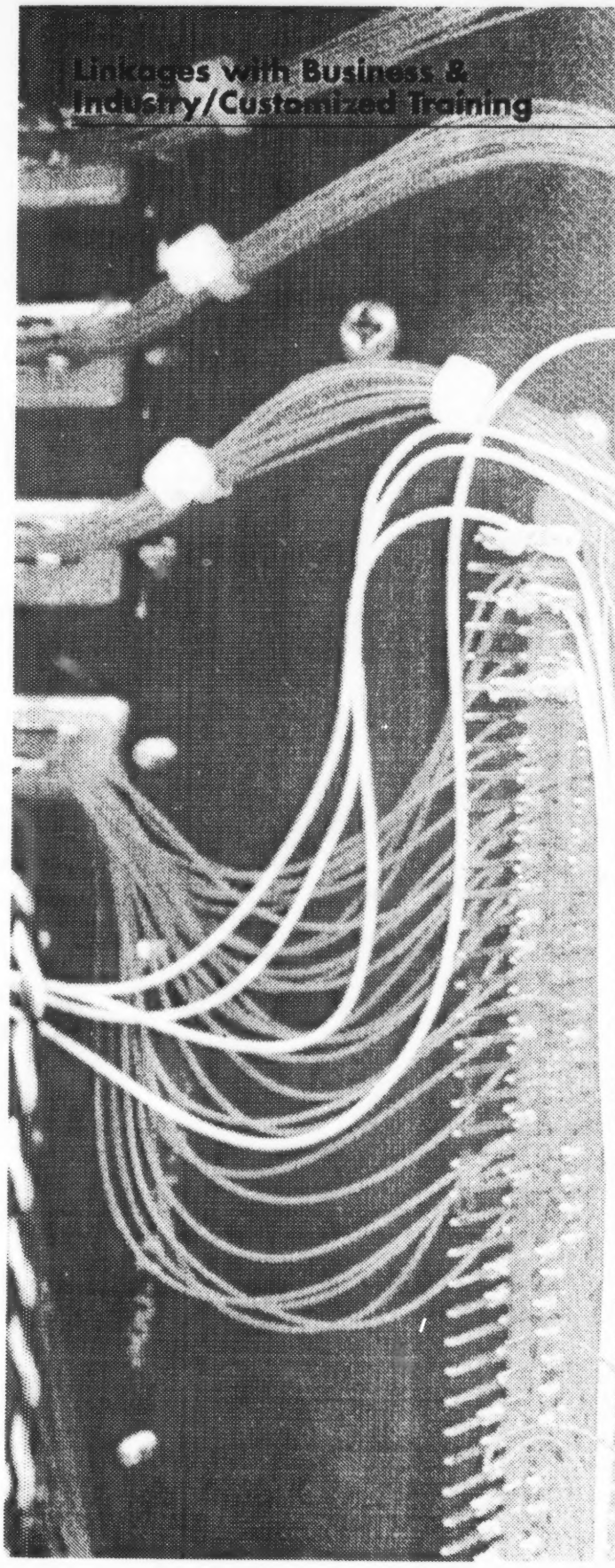
ACCC provides funding for a broad range of projects through a partnership with the Canadian International Development Agency (CIDA).

During 1995-96, International Activity for the College involved the completion of the four-year project with the Surat Thani Institute of Skills Development in Thailand. This project assisted the Thai Ministry of Labour and Social Development in the establishment of a modern occupational training facility in Surat Province, located in the south-east region of Thailand. In addition to training faculty from the Surat Institute at NSCC, the College hosted senior staff from the Department of Skills Development for a tour of our facilities.

The College has actively participated in the development of an International Marketing Plan for Nova Scotia higher education institutions. This plan, developed in co-operation with the Nova Scotia Economic Renewal Agency, has a dual focus of expanding international projects for colleges and universities and increasing the number of international students enrolled in programs at Nova Scotia institutions.

The College president, Mr. Jack Buckley, was elected as the Chair of the Board for the Canadian Bureau for International Education (CBIE). This organization actively and effectively promotes internationalization of its members, which includes colleges and universities.

Linkages with Business & Industry/Customized Training



The Nova Scotia Community College is committed, on a cost recovery basis, to providing Nova Scotian businesses, industries and governments with the training necessary to support the economic health of the Province.

Throughout the Province, the College serves the needs of local and provincial organizations with a network of Community Education and Training Officers. These individuals provide the coordination, planning, and delivery of services required to ensure the success of the programs. Examples of successful individual and cooperative programs include:

Michelin Tire
Established Learning Centres in each of the three Michelin plants to provide academic and skills training to employees on a 24 hour per day basis.

Trenton Works
Trained and certified over 400 welders during a six month period.

ITT Sheraton
Trained over 500 employees for the casinos in Halifax and Sydney. Skills included in the program ranged from dealing to security.

SCL Technologies Limited
Pre-trained 75% of production employees in basic electricity and electronics for this Cumberland County industry. (This exercise has been duplicated for other industries in Cumberland County such as Pure Energy, IMP, and Parrsboro Metal Fabricators).

Department of National Defence
Provided Autocad and project management training to a number of DND employees.

Community Economic Development
The College has established a full time program in Community Economic Development at the Truro Campus. In addition to providing skills for pre-employment, this program will serve the in-service needs of CED practitioners throughout the province.

Excellence in Teaching Award

Lloyd Gesner

recipient of the

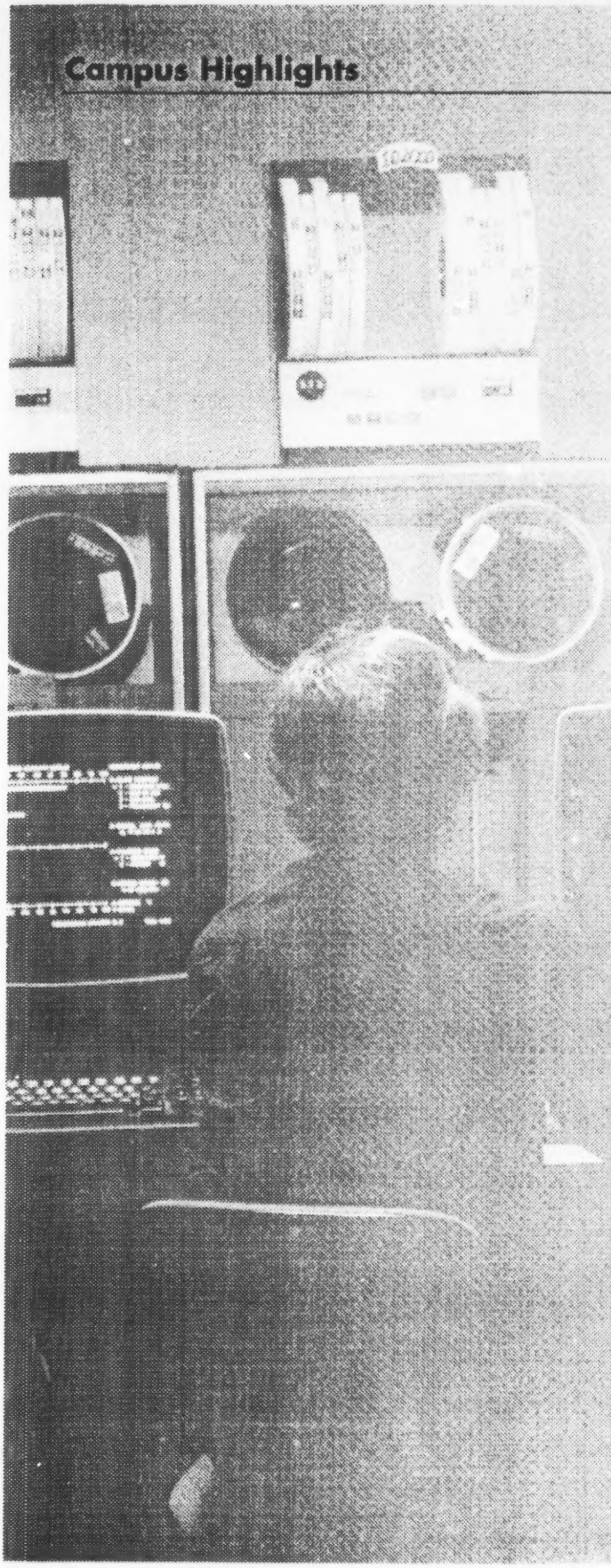
1996 Excellence in Teaching Award

The Excellence in Teaching Award recognizes one teacher annually who displays qualities of superior teaching, enthusiasm for their subject, and genuine interest in the progress and development of their students. The recipient is selected by students, peers and campus/college administration.

Lloyd Gesner exemplifies the criteria that distinguishes the Excellence in Teaching Award. In over ten years of teaching he has motivated his students to strive for excellence. His commitment to his students is reflected in his enthusiastic and creative teaching of the Investment Management program at the Halifax Campus and the individual support he has provided to students.

The Nova Scotia Community College salutes Lloyd Gesner for his outstanding contribution to teaching and his commitment to the development of students.

Campus Highlights



The following are highlights of activities at the different campuses during the 1995-96 academic year:

Annapolis Campus

- Successful launch of the new Total Image Consultant and Applied Communication Arts programs.
- Expansion of extension programming in the local area from zero to seven to eleven courses.
- A joint M.Sc. agreement with St. Francis Xavier university and discussions on a similar agreement with Acadia.

Burridge Campus

- An increase of 51% in full time enrollment.
- Developed an established local area network that now serves as the prime communication medium on the campus.
- The Computer Service Technician Program received accreditation from SCETTNS (Society of Computer Engineering Technicians & Technologists of Nova Scotia). The accreditation was received after an independent assessment of the program by this organization that included a review of the curriculum and facilities.

College of Geographic Sciences

- Renovation and opening of a new lab at the COGS Campus and renovation of the old Cartography shop area into useable computer space.
- Continued success with COGS-based extension programming in Metro and Sydney.
- A full suite of COGS 50th anniversary celebration events.
- Agreement within St. Mary's University on the creation of a one year Cartography option for Geography B.A. graduates.

Cumberland Campus

- Two new programs, Home Health Provider and Human Services were introduced to the campus.
- The campus acquired a skidder for the Forestry program from a closing campus.
- A number of major renovations took place on the campus, including complete wiring of the building for internet access.

Halifax Campus and Institute of Technology Campus

- Three new programs were introduced, Office Administration, Office Administration (Dental), and Call Centre Management.

- The profile of extension courses continued to be raised at the campuses with a CETO presence at both campuses and core faculty interest.
- Introduced a number of student services at both campuses, including student orientation, and the production of a student handbook.

I.W. Akerley Campus

- Completed major renovations to our Pool and Library facilities.
- Computer facilities were upgraded and expanded according to plan.
- Touch of Class banquet, orchestrated by the students, was one of the most successful in recent years.

Kingstec Campus

- Introduced two new programs, Human Services and Computer Systems Management and Support.
- The Extension Services/Customized Training Division developed and delivered a series of industry workshops and short courses which addressed industry needs in the fields of occupational health and safety, and quality assurance.
- A Kingstec Program Booklet was developed to compliment the NSCC calendar.

Lunenburg Campus

- A new reporting structure was implemented which dissolved the Related Subject department and divided the campus community into three distinct areas: Applied Arts, Business, and Trades and Technology.
- Three new computer labs were created and all computer facilities were made Windows-capable.
- The kitchen/hospitality renovation was completed, creating a large classroom, a dedicated training kitchen, and a training/kitchen area for the Den and Friends (Lunenburg Campuses' restaurant).

Pictou Campus

- Initiated LAN plan for the campus.
- Cost-shared with Department of Transportation and Public Works a major renovation of two public washrooms and a staff washroom (making them environmentally efficient).
- Enrolled over 500 students for the first time ever.

Shelburne Campus

- The Shelburne Campus offered an incredibly success ful Personal Care Worker's program through Customized Training. The graduates had 100% employment upon completion of the program.
- A new Human Services programs begun, which gave us the opportunity to expand to address the Health and Community Services sector.
- A partnership was developed between the Business Program and the Shelburne County Tourism Association. Business students developed a World Wide Web page to promote tourism in Shelburne County.

Strait Area Campus

- Several new programs were introduced, including Hotel and Restaurant Management, E.E.T., Home Health Provider and Human Services.
- A networking plan was developed and implemented to re-organize the Strait Area Campus.
- An extensive and detailed Business Plan was completed for the Marine and Rigging programs.

Nautical Institute

- A very successful year for Customized Training.
- Major renovations of the Nautical Institute building were completed.
- Enrollment figures were at a record high for the year.

Sydney Campus

- Enrollment of extension programs increased by 40%.
- The campus, in partnership with government, industry, and education hosted a "Technology Day".

Truro Campus

- Opened and accepted first students in the fall of 1995. Approximately 90 students registered in one of five programs: Accounting, Computer and Information Systems-Networks, Entrepreneurship, International Business and Recreational Leadership.
- In January, an Interactive Technology and Entrepreneurship program was added.

Adult Vocational Training Campus - Cape Breton

- Enrollment in core programs at AVTC Cape Breton increased by 15%. Enrollment in Extension Programs increased by 40%.
- The Business Information and Technology Program was established.
- The Faculty Approach for delivery of programs was expanded. The business programs are a good example of this approach being utilized.
- AVTC Cape Breton participated in the restructuring and rationalization of programs in Industrial Cape Breton. As a result the AVTC and Sydney Campuses combined to form the Marconi Campus.

Update on Three Year Business Plan

During 1995-96 the College continued the implementation of the Three-year Business Plan necessary to off-set a projected $8.6 million dollar reduction in federal funding for government-to-government training services. This year marked a critical and challenging phase in the implementation porcess with the scheduled closure of five campuses, and the restructuring of other campus operations. July 31, 1996, marked the official closure date for the following campus locations: AVTC Dartmouht, Hants, Strait, Sydney, and Colchester.

The closure of these fice campuses resulted in a22% total reduction in NSCC facility space. Of the 98 employeed who received lay off notification, as a result of the restructuring, a total of 77 have found other employment wither within the College, NS Government or in the private sector.

Students, faculty, staff and administrators, of the above mentioned campuses, are acknowledged and thanked for their efforts in facilitating a very difficault transistion year.

Highlights of the final year of operation for the campuses, include:

Adult Vocational Training Campus - Dartmouth

- Student enrollment is the highest it has been since the college moved to one year trades programs - 1060 students. The figure is particularly noteworthy since our faculty has decreased by approximately 20 positions over the last three years.
- Significantly increased Extension Programming in spite of the departure of our CETO.
- Computer facilities were upgraded and expanded according to plan.
- AVTC Campus - Dartmouth was closed, and many staff, students, and programs were transferred to the I.W. Akerley Campus.

Colchester Campus

- After a successful year, the Colchester Campus was closed
- Academic Upgrading, Pre-Technology, Business, and Information Technology Programs were transferred to the Truro Campus.

Hants Campus

- A very successful Tax Clinic for Seniors was organized by the Business and Information Technology students.
- After a successful year, the closure of the Hants campus was conducted in an efficient and professional manner.
- The Correctional Worker, Protective Security, and Human Services Programs were transferred to Truro

Appendix A:

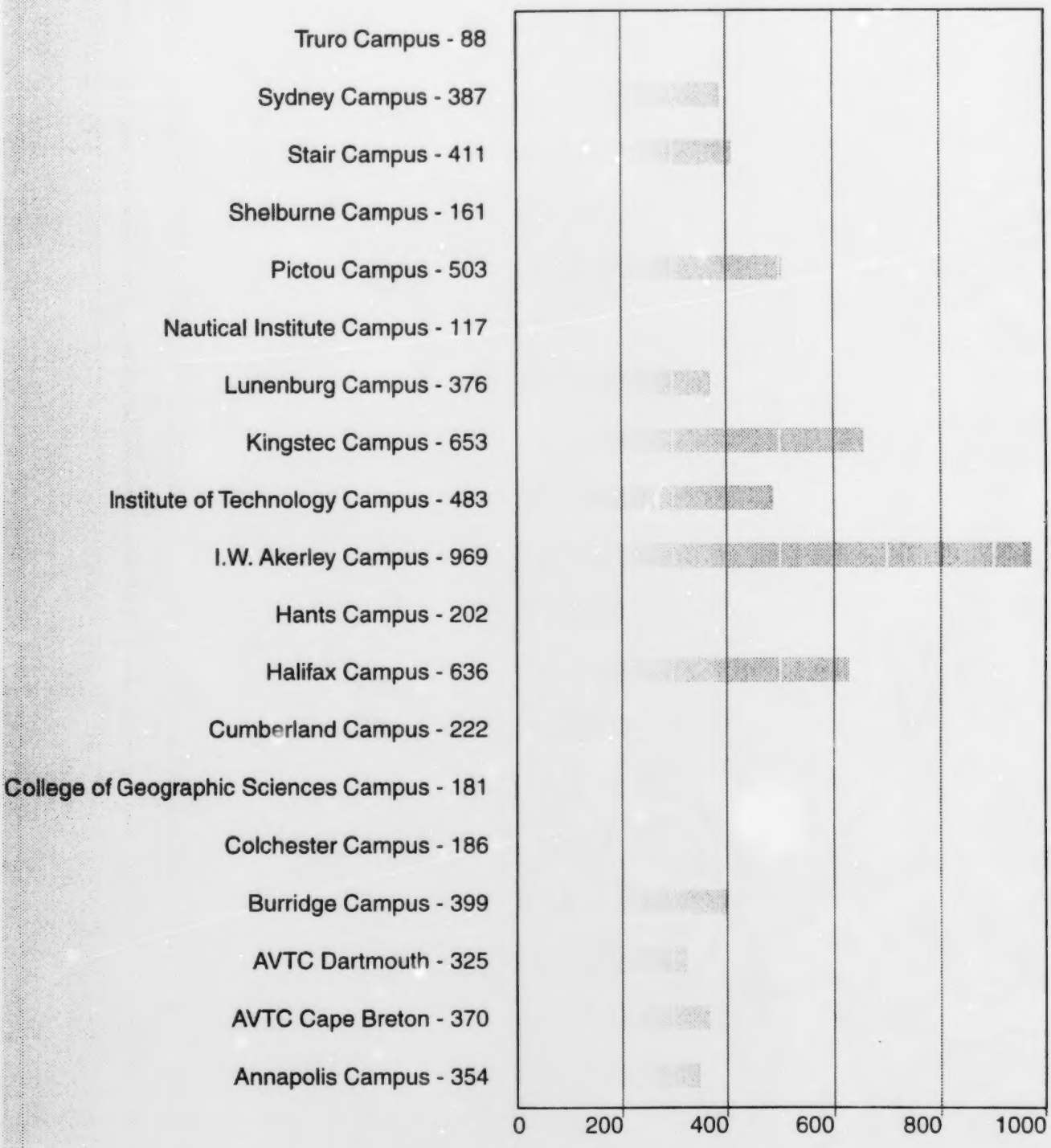
Mission Statement

The Nova Scotia Community College is a post-secondary institution committed to serving the needs of students by offering training, education and the opportunity for lifelong learning. With excellence as an objective, the college prepares students to meet the requirements for the community, business, industry, and government. The College is a pro-active institution which takes a major training role in response to the economic development strategies of the Province within a Canadian and global economy.

Objectives

- To deliver programs that produce employable individuals who are highly skilled, knowledgeable and competitive in occupational areas, and possess good interpersonal skills, global awareness, and an appreciation for excellence.
- To develop training programs to serve students in response to the requirements of the community, business, industry and government.
- To ensure that all potential students have access to College programs, educational upgrading will be offered at all campuses.
- To develop a close liaison with the community to facilitate customized training, on-the-job-training, and cooperative programs.
- To offer the expertise of the College as a resource to the community.
- To ensure that the College's faculty, its primary resource, remains current through on-going professional development.

Appendix B:



Full-time enrollment in September 1995: 7,023

Appendix C:

Comparison of Expenditures to Income

April 1, 1995 to March 31, 1996

Campus	Gross Expenditure	Recovery Rehab	Recovery Other & Govt. of Canada	Cust. Trng. & Ext. Serv. Revenue	Tuition Revenue	Revenue Other	Net Expenditure by Province
Administration	$2,502,533.94			$24,731.00			$2,477,802.94
Annapolis	$2,886,332.40		$45,443.22	$293,502.47	$195,948.71	$144,744.00	$2,206,694.00
A.V.T.C. C.B.	$3,365,630.58	$121,537.27	$195,361.58	$305,272.37	$109,815.76	$117,042.88	$2,516,600.72
A.V.T.C. Dart.	$2,761,492.96	$60,132.08	$91,245.53	$232,728.07	$240,993.20	$64,012.94	$2,072,381.14
Burridge	$3,215,236.35		$123,027.00	$328,561.82	$185,204.51	$130,930.20	$2,447,512.82
Colchester	$2,384,456.41		$19.958.00	$223,741.84	$79,481.80	$115,571.42	$1,945,703.35
C.O.G.S.	$2,688,727.97		$43,803.25	$424,283.81	$147,527.00	$101,534.35	$1,971,579.56
Cumberland	$2,279,212.34		$20,740.53	$254,319.52	$110,087.74	$124,179.56	$1,769,884.99
Halifax	$5,111,887.18		$47,073.81	$573,035.89	$394,367.00	$281,206.84	$3,816,203.64
Hants	$1,534,301.82		$17,241.00	$36,952.00	$120,199.00	$79,373.82	$1,280,536.00
I.W. Akerley	$7,822,432.85		$90,000.00	$375,855.29	$561,659.97	$483,275.16	$6,311,642.43
Inst. of Technology	$8,294,578.40		$144,028.50	$904,626.88	$254,239.74	$364,251.38	$6,627,431.90
Kingstec	$5,999,091.08		$137,276.37	$1,150,973.55	$443,630.24	$358,950.72	$3,908,260.20
Lunenburg	$3,653,093.48		$144,326.97	$682,608.64	$222,844.65	$175,894.43	$2,427,418.79
Nautical	$3,806,503.96		$219,762.19	$504,109.61	$164,434.60	$228,440.56	$2,269,757.00
Pictou	$4,051,527.12	$82,181.12	$206,609.00	$443,089.55	$250,251.80	$150,860.00	$2,918,535.65
Shelburne	$1,824,507.05		$114,206.00	$320,138.78	$56,068.43	$38,068.43	$1,295,478.87
Strait	$3,244,630.52		$193,008.00	$270,708.40	$186,797.15	$169,387.97	$2,424,729.00
Sydney	$3,646,972.47		$166,847.00	$403,537.38	$200,625.50	$67,738.28	$2,808,224.31
Truro	$1,440,302.00		$0.00	$67,925.00	$71,779.00		$1,300,958.00
Training	$2,549,253.00		$7,210,294.00				($4,661,041.00)
Totals	**$75,062,703.88**	**$263,850.47**	**$9,230,251.95**	**$7,795,970.87**	**$3,995,955.80**	**$3,196,009.48**	**$50,555,843.31**
1994-95 totals	$75,664,533.00	$394,739.00	$9,950,114.00	$6,864,599.00	$2,992,238.00	$2,275,000.00	$53,187,843.00